

PUBLIC NOTICE # 05/2026**CALL FOR APPLICATIONS**

A Progressive Public Sector Organization requires the services of following personnel:

SR #	POST	QUALIFICATION/ POST QUALIFICATION EXPERIENCE
1	Jr. Assistant-II (Cashier) <u>Fixed Pay Package:</u> Rs. 56,000/- per month	FA/FSc/I.Com/ D.Com (1 st Div) with 6 month Office Automation Course (trade test)
2	Jr. Assistant-II (Receptionist) <u>Fixed Pay Package:</u> Rs. 56,000/- per month	Note. Candidates with relevant experience will be preferred.
3	Data Entry Operator <u>Fixed Pay Package:</u> Rs. 48,825/- per month	a. Matric with Science with minimum 2 nd Division with atleast 50% marks & 6 Months Computer Course with 5000 Key Depression per hour (kdph) with 02 years post qualification experience (Skill test). OR b. Matric with Computer Science with minimum 2 nd Division with atleast 50% marks with 5000 key depression per hour (Kdph) with 02 years post qualification experience (Skill test)
4	Cook-1 a) Chinese/Continental Cook b) Fast Food Cook c) BBQ Cook d) Pakistani Cook e) Baker <u>Fixed Pay Package:</u> Rs. 56,000/- per month	a. Middle with 10 years post qualification relevant experience. OR b. Matric with 5 years post qualification relevant experience. Note: Preference will be given to those who have worked in Five Star Hotels / Pak Navy.
5	Waiter-I <u>Fixed Pay Package:</u> Rs. 56,000/- per month	a. Middle with 10 years post qualification relevant experience. OR b. Matric with 5 years post qualification relevant experience. Note: Preference will be given to those who have worked in Five Star Hotels / Pak Navy.
6	Tech-III a) Electrician b) Carpenter c) Maison <u>Fixed Pay Package:</u> Rs. 48,825/- per month	Matric with Science minimum 2 nd Div with at least 50% marks with 06 years post qualification relevant experience. Qualification can be relaxed upon extra experience.
7	Mess Attendant-I a) Tandoorchi b) Dishwasher <u>Fix Pay Package:</u> Rs. 38,900/- per month	Literate with trade test with experience of related field.

Candidates desirous to apply for Sr. No. 1 to 3 must apply online at www.careerjobs1737.com latest by 13-9-2026.

Candidates desirous to apply for posts at **Sr.No. 4 to 7** having relevant qualification and post qualification experience may submit their applications & CVs giving full particulars (i.e. Name, Father's Name, CNIC No, Date of Birth, Domicile, Postal Address, Telephonic Contact Number, E-Mail Address, Qualification (with marks), experience and photocopy of discharge book in case of Ex-Armed Forces personnel along with complete set of educational documents & experience certificate, copy of CNIC and one recent passport sized photograph to the undersigned at **P.O.Box. 2814 latest by 13.9.2026**. Please write the name of post on top left corner of the envelop. Applications received after due date will not be entertained.

General Instructions:

- For posts mentioned at Sr.No. 1 & 2, where prescribed qualification is First Class, only one 2nd Division will be allowed in entire educational career.
- Degrees, Diplomas and certificates must be recognized from HEC /Board of Technical Education / Govt. recognized Institutes where ever applicable.
- The prescribed educational qualifications must have been acquired on or before the closing date.
- "Post Qualification Experience"** means the experience gained after date of attaining the required qualification till **the closing date**.
- Upper age limit is **35** years. However, upper age limit can be relaxed in case of specialized experience.
- The cut-off date for calculation of age is **the closing date** for submission of applications as given in the advertisement. Only the candidates who fulfill prescribed eligibility criteria may apply.
- Candidates already serving in Govt. / Semi Govt. Organizations / Autonomous bodies must apply through proper channel.
- Fulfilling the selection criteria does not guarantee short listing. If large number of applicants meet selection criteria, only the most qualified would be shortlisted.
- Since, information for Test / Interview shall be made through website www.careerjobs1737.com / SMS / E-Mail address, therefore, valid E-Mail address and Mobile Number be provided. Ported Mobile Number be avoided.
- No TA/DA will be admissible for appearing in Test / Interview.

HOD (R&S)